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Annex 9

Project title: KYRGYZSTAN'S INITIAL AND SECOND BIENNIAL TRANSPARENCY REPORT & FIFTH NATIONAL COMMUNICATION (BTR1 AND BTR2/NC5)												
Project number: S1-32GFL-000850: WBSE: SB-021477.37												
Project implementing agency/organization: UNDP Kyrgyzstan												
Project implementation period: 34 months			**From:**	**01.10.2024**				**To:**	**30.06.2027**			
Reporting period:			**From:**	**11.04.2025**				**To:**	**11.12.2025**			
UNEP Budget Line	**Budget Line Description**	**Description of Eligible Expense**	**Outputs**	**Approved Budget**	**Current Year Budget (2025)**	**Cumulative Previous Year Expense**	**Q1 & 2 (Jan - Jun)**	**Q3 & 4 (Jul -Dec)**	**Current Year Total**	**Cumulative Expense to Date**	**Cumulative Unspent Balance to-date**	**Description of Expenses for Respective Quarter**
				A	**B**	**C**	**D**	**E**	**F=(D+E)**	**G=(C+F)**	**H=(A-G)**	
	Output 1											
Project Implementati				**20 000**	**-**	**-**	**-**	**-**	**-**	**-**	**20 000**	
010	**Staff & Personnel**	**(i) Includes all costs and entitlements of staff and consultants- supporting GHG and NIR**		**10 000**	**-**	**-**	**-**	**-**	**-**	**-**	**10 000**	
0101		Consultant for project Implementation Plan (PIP) preparation		10 000	-		-	-	-	-	10 000	
1201		Meetings for project Implementation Plan (PIP) preparation		10 000	-				-	-	10 000	
	Output 1											
National inventory			**OP1**	**495 000**	**200 500**	**-**	**169 060**	**31 440**	**200 500**	**200 500**	**294 500**	
010	**Staff & Personnel**	(i) Includes all costs and entitlements of staff and consultants- supporting NDC		**128 000**	**50 000**	**-**	**30 000**	**20 000**	**50 000**	**50 000**	**78 000**	
0102		International expert(s) for NIR		60 000	30 000		30 000	-	30 000	30 000	30 000	
0103		National experts for NIR		68 000	20 000		-	20 000	20 000	20 000	48 000	The national expert on NIR data management BTR has been hired to support the local team
120	**Contract Services**	Works and services of a commercial nature contracted following procurement procedures. -Where meetings/workshops require venue to be hired e.g Hotel, then relevant costs to be budgeted		**348 500**	**141 500**	**-**	**135 560**	**5 940**	**141 500**	**141 500**	**207 000**	
1202		Company contracts for inventory sections or analysis		285 500	115 500		115 500		115 500	115 500	170 000	
1203		Workshops [6 technical sectorial meetings 2 times, 2 workshops for all stakeholders]		54 000	23 000		17 060	5 940	23 000	23 000	31 000	Local Company has been hired to prepare the BTR1which will conduct the technical workshops and meetings
1204		Contracts or grant transfer to data providers for GHG activity data		9 000	3 000		3 000	-	3 000	3 000	6 000	
160	**Travel**	i) Includes staff/consultant/meeting participant travel [DSA/Tickets/Terminals as applicable] (ii) Road / train /Fuel and vehicle/boat rental costs for staff, consultants and other project personnel		**18 500**	**9 000**	**-**	**3 500**	**5 500**	**9 000**	**9 000**	**9 500**	
1601		Travel for International expert		10 000	3 500		3 500		3 500	3 500	6 500	
1602		Travel and DSA for workshop participants		8 500	5 500			5 500	5 500	5 500	3 000	Mission of the international expert on BTR has been conducted to give all methodological guidance for the local team
Information necessary to			**OP1**	**265 910**	**100 410**	**-**	**70 910**	**29 500**	**100 410**	**100 410**	**165 500**	
010	**Staff & Personnel**	(i) Includes all costs and entitlements of staff and consultants- supporting Adaptation		**136 000**	**58 500**	**-**	**42 500**	**16 000**	**58 500**	**58 500**	**77 500**	
0104		International expert(s) for NDC tracking chapter		50 000,00	25 000		25 000		25 000	25 000	25 000	
0105		National experts for NDC tracking chapter		24 000,00	10 000		10 000		10 000	10 000	14 000	
0106		Project Technical coordinator in a technical support role for outputs NDC Tracking		62 000,00	23 500		7 500	16 000	23 500	23 500	38 500	Project Coordinator has been hired which collects and analysis of data for NDC tracking.

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120	**Contract Services**	Works and services of a commercial nature contracted following procurement procedures. -Where meetings/workshops require venue to be hired e.g Hotel, then relevant costs to be budgeted		**108 910**	**34 910**	**-**	**24 910**	**10 000**	**34 910**	**34 910**	**74 000**	
1205		Workshops [7 technical sectorial meetings 2 times, 2 workshops for all stakeholders]		48 000	20 000		10 000	10 000	20 000	20 000	28 000	Local Company has been hired to prepare the BTR1 which will conduct the technical workshops and meetings
1206		Company contract(s) for projections		60 910	14 910		14 910		14 910	14 910	46 000	
160	**Travel**	i) Includes staff/consultant/meeting participant travel [DSA/Tickets/Terminals as applicable] (ii) Road / train /Fuel and vehicle/boat rental costs for staff, consultants and other project personnel		**21 000**	**7 000**	**-**	**3 500**	**3 500**	**7 000**	**7 000**	**14 000**	
1609		Travel for International expert		10 500,00	3 500		3 500		3 500	3 500	7 000	
1610		Travel and DSA for workshop participants		10 500,00	3 500			3 500	3 500	3 500	7 000	Mission of the international expert on BTR on NDC tracking to give all methodological guidance for the local team
Information related to climate change impacts and adaptation under Article 7 of the Paris Agreement			**OP1**	**185 000**	**68 700**	**-**	**41 750**	**26 950**	**68 700**	**68 700**	**116 300**	
010	**Staff & Personnel**	(i) Includes all costs and entitlements of staff and consultants- supporting Other Relevant Information		**78 000**	**32 000**	**-**	**20 000**	**12 000**	**32 000**	**32 000**	**46 000**	
0107		International expert(s) for Adaptation chapters (including Loss and Damage)		45 000	20 000		20 000		20 000	20 000	25 000	
0108		National experts for Adaptation chapters		33 000	12 000			12 000	12 000	12 000	21 000	The national expert on BTR has been hired to support the local team to prepare the Adaptation
120	**Contract Services**	Works and services of a commercial nature contracted following procurement procedures. -Where meetings/workshops require venue to be hired e.g Hotel, then relevant costs to be budgeted		**92 900**	**32 000**	**-**	**19 250**	**12 750**	**32 000**	**32 000**	**60 900**	
1207		Workshops [7 technical sectorial meetings 2 times, 2 workshops for all stakeholders]		39 000	17 000		4 250	12 750	17 000	17 000	22 000	Local Company has been hired to prepare the BTR1 which conducted the technical workshops and meetings
1208		Company contract(s)		53 900	15 000		15 000		15 000	15 000	38 900	
160	**Travel**	i) Includes staff/consultant/meeting participant travel [DSA/Tickets/Terminals as applicable] (ii) Road / train /Fuel and vehicle/boat rental costs		**14 100**	**4 700**	**-**	**2 500**	**2 200**	**4 700**	**4 700**	**9 400**	
1605		Travel for International expert		7 500	2 500		2 500		2 500	2 500	5 000	
1606		Travel and DSA for workshop participants		6 600	2 200			2 200	2 200	2 200	4 400	Mission of the international expert on BTR on Adaptation to support the local team
Information on financial, technology development and transfer and capacity-building support needed and received under Articles 9–11 of the Paris Agreement			**OP1**	**75 000**	**38 000**	**-**	**11 000**	**27 000**	**38 000**	**38 000**	**37 000**	
010	**Staff & Personnel**	(i) Includes all costs and entitlements of staff and consultants- supporting Other Relevant Information		**51 000**	**29 000**	**-**	**11 000**	**18 000**	**29 000**	**29 000**	**22 000**	
0109		International expert(s) / Support Needed and Received		14 000	9 000			9 000	9 000	9 000	5 000	The International expert on BTR has been hired to support the local team to prepare the support needed and received
0110		National expert(s) / Support Needed and Received		11 000	7 000		7 000		7 000	7 000	4 000	
0111		National expert / Gender (Other Relevant Information)		8 000	4 000		4 000		4 000	4 000	4 000	
0112		National expert(s) / NC Supplemental chapters (systematic observation and research:		14 000	7 000			7 000	7 000	7 000	7 000	The national expert on capacity building part
0113		Project Technical coordinator in a technical support role for outputs Other Relevant		4 000	2 000			2 000	2 000	2 000	2 000	Project Coordinator has been hired which collects and analysis of data for financial, technology development and transfer and capacity-building
120	**Contract Services**	**Works and services of a commercial nature contracted following procurement procedures. -Where meetings/workshops require venue to be hired e.g Hotel, then relevant costs to be**		**6 000**	**3 000**	**-**	**-**	**3 000**	**3 000**	**3 000**	**3 000**	
1209		Workshops [3 technical sectorial meetings 2 times]		6 000	3 000			3 000	3 000	3 000	3 000	Local Company has been hired to prepare the BTR1 which conducted the technical workshops and meetings
160	**Travel**	**i) Includes staff/consultant/meeting participant travel [DSA/Tickets/Terminals as applicable]**		**18 000**	**6 000**	**-**	**-**	**6 000**	**6 000**	**6 000**	**12 000**	

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1607		Travel for International expert		9 000	3 000			3 000	3 000	3 000	6 000	Travel cost of International expert on BTR on Finance to support the local team
1608		Travel and DSA for workshop participants		9 000	3 000			3 000	3 000	3 000	6 000	Mission of the international expert on BTR to support the local team
Stakeholder engagement			**OP2**	**60 000**	**23 100**	**-**	**7 280**	**15 820**	**23 100**	**23 100**	**36 900**	
010	**Staff & Personnel**	(i) Includes all costs and entitlements of staff and consultants- supporting Other Relevant		**6 000**	**1 500**	**-**	**-**	**1 500**	**1 500**	**1 500**	**4 500**	
0114		Meeting facilitators, interpreters		6 000	1 500			**1 500**	1 500	1 500	4 500	Interpreters cost for the validation meetings
120	**Contract Services**	**Works and services of a commercial nature contracted following procurement procedures.**		**46 350**	**18 000**	**-**	**7 280**	**10 720**	**18 000**	**18 000**	**28 350**	
1210		1 inception workshop and 2 validation workshops		18 000	6 000		3 300	2 700	6 000	6 000	12 000	Cost for venue, translation and zoom support for the launch of BTR1 preparation? validation meetings and final presentation
1211		Contract(s) for publishing the two reports (graphic design, translation, hard copy		13 350	7 000			7 000	7 000	7 000	6 350	Company for design and publish the reports
1212		Media coverage, comms company		15 000	5 000		3 980	1 020	5 000	5 000	10 000	Media company to ensure the visibility and media coverage
125	**Operating & Other Costs**	**Includes: communication costs and bank charges**		**1 650**	**600**	**-**	**-**	**600**	**600**	**600**	**1 050**	
1251		Bank Charges		1 650	**600**			600	600	600	1 050	Bank Charges
160	**Travel**	**i) Includes staff/consultant/meeting participant travel [DSA/Tickets/Terminals as applicable]**		**6 000**	**3 000**	**-**	**-**	**3 000**	**3 000**	**3 000**	**3 000**	
1609		Travel for one individual to participate in the FMSP for each report at the COP following its		6 000	3 000			3 000	3 000	3 000	3 000	Travel cost for COP
Output 2												
Stocktaking exercise for			**OP2**	**20 000**	**-**	**-**	**-**	**-**	**-**	**-**	**20 000**	
010	**Staff & Personnel**	**(i) Includes all costs and entitlements of staff and consultants- supporting Stocktaking and Proposal write-up**		**18 000**	**-**	**-**	**-**	**-**	**-**	**-**	**18 000**	
0114		Consultant for stocktaking report		7 000					-	-	7 000	
0115		Consultant for subsequent BTR/NC proposal development		7 000					-	-	7 000	
0116		Project Technical coordinator in a technical support role for outputs under the stocktaking report and proposal write-up		4 000					-	-	4 000	
120	**Contract service**	**Works and services of a commercial nature contracted following procurement procedures. -Where meetings/workshops require venue to be hired e.g Hotel, then relevant costs to be budgeted**		**2 000**	**-**	**-**	**-**	**-**	**-**	**-**	**2 000**	
1211		Stocktaking exercise workshop		2 000,00					-	-	2 000	
PMC			**PMC**	**112 090**	**39 000**	**-**	**-**	**39 000**	**39 000**	**39 000**	**73 090**	
010	**Staff & Personnel**	**(i) Includes all costs and entitlements of staff e.g. Project coordinator, Admin/Finance Assistant**		**112 090**	**39 000**	**-**	**-**	**39 000**	**39 000**	**39 000**	**73 090**	
0117		Project Technical coordinator		5 500	1 500			1 500	1 500	1 500	4 000	Project Technical coordinator
0118		Administrative Assistant		5 780	2 000			2 000	2 000	2 000	3 780	Administrative Assistant
0119		UNDP support costs, determined in accordance with its cost recovery policy (the clause C,		14 500	5 500			5 500	5 500	5 500	9 000	UNDP support costs, determined in accordance with its cost recovery policy (the clause C, UN2UN UNEP/UNDP Agreement)
0120		UNDP GMS (7% of total net costs)		86 310	30 000			30 000	30 000	30 000	56 310	UNDP GMS (7% of total net costs)
TOTAL	**TOTAL**			**1 233 000**	**469 710**	**-**	**300 000**	**169 710**	**469 710**	**469 710**	**763 290**	

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Sub Total by Class			
		Current Year Expense	Cumulative Expense
10	Staff and Other Personnel	210 000	210 000
120	Contract Services	229 410	229 410
125	Operating and Other Costs	600	600
130	Supplies Commodities and Materials		
135	Equipment Vehicles and Furniture		
160	Travel	29 700	29 700
	TOTAL	469 710	469 710

Row Labels	Sum of Approved Budget	Sum of Current Year Budget	Sum of Cumulative Previous Year Expense	Sum of Cumulative Expense to Date	Current Year Expense	Total Actual/Total budget	Current Yr. actual/Current Yr. budget
OP1	1 040 910	407 610	-	407 610	407 610	39%	100%
OP2	80 000	23 100	-	23 100	23 100	29%	100%
PMC	112 090	39 000	-	39 000	39 000	35%	100%
Grand Total	**1 233 000**	**469 710**	**0**	**469 710**	**469 710**		

*Expenditures should be reported in accordance with the latest budget revision

Executing Agency

I hereby certify that the information provided in this report is based on the books of account and truly reflects the financial

(Signature)	Signature
Baktygul Ysabekova	Alexandra Solovieva
Project Manager	Executing Agency

DocuSigned by: Baktygul Ysabekova 597F2B44744F480...

DocuSigned by: Alexandra Solovieva 91D0E1B327D284 43B...

19-Dec-2025

United Nations Environment Program

I have reviewed this financial report, supporting documents,

Suzanne Lekoyiet	Priscilla Kaara
Task Manager	Administrative Officer

-

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CASH ADVANCE STATEMENT
(for projects where only the GEF project grant is channelled through UNEP)

KYRGYZSTAN'S INITIAL AND SECOND BIENNIAL TRANSPARENCY REPORT & FIFTH NATIONAL COMMUNICATION (BTR1 AND BTR2/NC5)

Project title:
Project number: S1-32GFL-000850: WBSE: SB-021477.37

Project executing partner: UNDP Kyrgyzstan
Project implementation period: окт.24 To: июнь.27
Cash requirements for the period: дек.25 To: июнь.26

GEF APPROVED BUDGET

		US$
For use by project executing partner	A	1 233 000,00
For use by UNEP - budget lines (insert numbers)		-
Total approved GEF Trust Fund budget		1 233 000,00

STATEMENT OF CASH RECEIPTS AND EXPENDITURES

cash advances for project received from UNEP to date

Advance number	Date received	US$
1	16.дек.24	300 000,00
2	14.окт.25	170 000,00
3		-
4		
5		
6		

Total cash advances received to date	B	470 000,00
Cumulative expenditures reported to date	C	469 710,00
Cash balance held by executing partner	D = B-C	290,00

CASH ADVANCE REQUIREMENT

Estimated cash advances for the next period	E	472 800,00
(as analysed on the appended schedule)		
New cash advance requested	F = E-D	472 510,00

BALANCE OF GEF APPROVED BUDGET NOT YET REQUESTED

Total GEF budget approved for executing partner	A	1 233 000,00
Total cash advances received to date	B	470 000,00
New cash advance requested	F	472 510,00
GEF approved budget not yet requested	H = A-B-F	290 490,00

Request approved by
Ms. Alexandra Solovieva, Resident Representative
Name of duly authorized official of the Executing Division

DocuSigned by: Alexandra Solovieva 0D0F1B37D78143B...
Signature

19-Dec-2025
Date

For UNEP official use only

Signature Date

UNEP CCM certifying officer

I authorize a cash advance of US$

UNEP Project Coordinator

DETAILS OF THE ESTMATED CASH ADVANCE FOR THE NEXT PERIOD

From: дек.25
To: июнь.26

BL**	**Budget Line description**	**Expenditure Estimate**	**Description**
	National inventory report (NIR)	**196 000,00**	
0102	International expert(s) for NIR	30 000,00	The international expert will be hired to support the NIR preparation
0103	National experts for NIR	20 000,00	The national expert will be hired to support the NIR preparation
1202	Company contracts for inventory sections or analysis	115 000,00	The company will be hired to support the NIR preparation
1203	Workshops [6 technical sectorial meetings 2 times, 2 workshops for all stakeholders]	23 000,00	The workshops and meetings will be organized to verify NIR chapter
1204	Contracts or grant transfer to data providers for GHG activity data	1 500,00	The company will be hired to support the NIR preparation
1601	Travel for International expert	3 500,00	The attendance for expert of the workshops will be covered
1602	Travel and DSA for workshop participants	3 000,00	The attendance for participants of the workshops will be covered
	Information necessary to track progress made in implementing and achieving nationally determined contributions under Article 4 of the Paris Agreement	**125 000,00**	
0104	International expert(s) for NDC tracking chapter	25 000,00	The international expert will be hired to support the NDC chapter
0105	National experts for NDC tracking chapter	10 000,00	The national expert will be hired to support the NDC chapter
0106	Project Technical coordinator in a technical support role for outputs NDC Tracking	23 500,00	The project tech coordinator will support the preparation of NDC chapter
1205	Workshops [7 technical sectorial meetings 2 times, 2 workshops for all stakeholders]	20 000,00	Meetings to discuss and verify will be organized

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1206	Company contract(s) for projections	39 500,00	The company will be hired to support the projection preparation
1609	Travel for International expert	3 500,00	The attendance for expert of the workshops will be covered
1610	Travel and DSA for workshop participants	3 500,00	The attendance for participants of the workshops will be covered
	Information related to climate change impacts and adaptation under Article 7 of the Paris Agreement	**71 700,00**	
0107	International expert(s) for Adaptation chapters (including Loss and Damage)	20 000,00	The international expert will be hired to support the Adpatation chapter
0108	National experts for Adaptation chapters	12 000,00	The local experts will be hired to support the adaptation part
1207	Workshops [7 technical sectorial meetings 2 times, 2 workshops for all stakeholders]	17 000,00	Meetings to discuss and verify will be organized
1208	Company contract(s)	18 000,00	The company will be hired to support the adaptation part
1605	Travel for International expert	2 500,00	The attendance for expert of the workshops will be covered
1606	Travel and DSA for workshop participants	2 200,00	The attendance for participants of the workshops will be covered
	Information on financial, technology development and transfer and capacity-building support provided and mobilized under Articles 9–11 of the Paris Agreement	**9 000,00**	
0109	International expert(s) / Support Needed and Received		
0110	National expert(s) / Support Needed and Received		
0111	National expert / Gender (Other Relevant Information)		
0112	National expert(s) / NC Supplemental chapters (systematic observation and research; information, awareness-raising, and education)		
0113	Project Technical coordinator in a technical support role for outputs Other Relevant Information		
1209	Workshops [3 technical sectorial meetings 2 times]	3 000,00	Meetings to discuss and verify will be organized
1607	Travel for International expert	3 000,00	The mission of the International expert for this chapter
1608	Travel and DSA for workshop participants	3 000,00	The attendance for participants of the workshops will be covered
	Stakeholder engagement events, publication and submission of report	**7 100,00**	
0114	Meeting facilitators, interpreters	1 500,00	Meeting facilitators/interpreters will be hired
1210	1 inception workshop and 2 validation workshops		
1211	Contract(s) for publishing the two reports (graphic design, translation, hard copy publication)		
1212	Media coverage, comms company	5 000,00	Cost of visibilities
1251	Bank Charges	600,00	bank charge fee
1609	Travel for one individual to participate in the FMSP for each report at the COP following its submission (total 2 trips)		
	Stocktaking exercise for preparation of project proposal for subsequent reports	20 000,00	
0114	Consultant for stocktaking report	7 000,00	The local experts will be hired to preapre the stocktaking report
0115	Consultant for subsequent BTR/NC proposal development	7 000,00	The local experts will be hired to preapre BTR/NC proposal development
0116	Project Technical coordinator in a technical support role for outputs under the stocktaking report and proposal write-up	4 000,00	The project tech coordinator will support the preparation of the stocktaking report and proposal write-up
1211	Stocktaking exercise workshop	2 000,00	Meetings to discuss and verify will be organized
	PMC	44 000,00	
0115	Project Technical coordinator	1 500,00	Project Technical coordinator cost
0116	Administrative Assistant	2 000,00	Administrative Assistant cost
0117	UNDP support costs, determined in accordance with its cost recovery policy (the clause C, UN2UN UNEP/UNDP Agreement)	6 500,00	UNDP support costs
0118	UNDP GMS (7% of total net costs)	34 000,00	UNDP GMS (7% of total net costs)
99	**Total as per Expenditure Statement**	**472 800,00**	

**Budget Lines (BL) in this report shall be exactly as specified in the approved budget (Appendix 1) of the project.

Docusign Envelope ID: A677F2AC-708E-41B7-99B9-10F6C1B88005

ANNEX I: PROJECT WORKPLAN AND DELIVERABLES

Project Title: KYRGYZSTAN'S INITIAL AND SECOND BIENNIAL TRANSPARENCY REPORT & FIFTH NATIONAL COMMUNICATION (BTR1 AND BTR2/NC5)
Name of Country: Kyrgyzstan
Executing Agency: UNDP Kyrgyzstan
Project implementation period: 34 Months
Implementation Period: From October 2024 to June 2027
Reporting Period: From 1 April to 16 December 2025

	OUTPUTS/DELIVERABLES (d)		PROJECT YEAR 1				PROJECT YEAR 2				PROJECT YEAR 3				PROJECT YEAR 4				SUMMARY OF KEY ACHIEVEMENTS DURING THE REPORTING PERIOD	
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Percentage (%) progress at chapter level	Deliverable status explanation
		1.1 Biennial Transparency Reports and NC Preparation																		
CH 1		**National inventory report (NIR)**																	<20% completed	
	1.1.1:	A national circumstances and institutional arrangements section related to GHG inventory for the first report																		During the NID International Expert mission, the international expert introduced the proposed plan for the first phase of the project, focusing on compiling the National Inventory Document (NID). She provided an overview of the Enhanced Transparency Framework (ETF) requirements for the NID in accordance with the Modalities, Procedures, and Guidelines (MPGs). The expert also presented an annotated outline of the NID, detailing sectoral and cross-sectoral chapters. In addition, she conducted capacity-building activities for reporting under the ETF, familiarized national experts with the UNFCCC Common Reporting Tool (CRT) and IPCC inventory tools, and guided them on key methodological requirements for GHG inventory reporting following the 2006 IPCC Guidelines. She introduced inventory archiving templates and defined the scope of the NID 1990–2022, applying notation keys and methodologies for emission estimates. The expert facilitated the collection of raw activity data (AD), flagged data issues, and worked on identifying and filling AD gaps. As part of the reporting process, she contributed to drafting the BTR Chapter 1 template, the NID template, and a zero-order draft for the BTR résumé and Chapter 1 (GHG inventory). A work plan for Quality Assurance/Quality Control (QA/QC) has been developed, which includes a review of the CRT tables (a total of 40 tables). Additionally, an action plan for QA/QC has been created, encompassing the following chapters: Chapter I. Introduction and context Chapter II. Key targets and commitments and ICTU Chapter III. Strategy for mitigation targets and related Annex Chapter IV. Strategy for adaptation goal and related annex Chapter V. International co-operation and support Chapter VI. Gender mainstreaming, co-benefits, monitoring and reporting, and conclusions. The BTR Chapter 1 template prepared with the national compiler and experts. The template for the majority of the graphs is created, discussed with the national compiler, and shared with the expert team.
	1.1.2:	A section on methodologies and metrics (methodologies, parameters and data, KCA, time series consistency and recalculations, Uncertainty																		
	1.1.3:	The national inventory report (consisting of a national inventory document, the common reporting tables and an improvement plan) for the first report																		
	1.1.4	Updated national circumstances and institutional arrangements section related to GHG inventory for the second report																	<20% completed	
	1.1.5	Updated section on methodologies and metrics (methodologies, parameters and data, key category analysis (KCA), time series consistency and recalculations, Uncertainty assessment, assessment of completeness, QA/QC) for the second report																		

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ANNEX I: PROJECT WORKPLAN AND DELIVERABLES

	OUTPUTS/DELIVERABLES (d)		PROJECT YEAR 1				PROJECT YEAR 2				PROJECT YEAR 3				PROJECT YEAR 4				SUMMARY OF KEY ACHIEVEMENTS DURING THE REPORTING PERIOD	
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	1.1.6	National inventory report (consisting of a national inventory document, the common reporting tables and an improvement plan) for the second report																		
CH 2		**Information necessary to track progress made in implementing and achieving NDCs under the**																		
	1.2.1:	A national circumstances and institutional arrangements section related to NDC tracking for the first report																	On 11 June 2025, a round table was held with 45 participants (27 women, 18 men) to present and discuss materials for Chapter II: Tracking progress in achieving NDC objectives of the First Biennial Transparency Report. The session reviewed reporting requirements, approaches for monitoring NDC implementation, methodologies for emissions calculations, and sectoral projections up to 2050. Experts presented indicators, data sources, and reporting tools for all key sectors and identified priority needs, including approval of the NDC Implementation Plan, establishment of an MRV system for transport, accounting for CHP-related emissions in EV analysis, conducting a national HFC inventory, improving forest area data, and digitalizing waste monitoring. Follow-up actions were agreed: distribution of updated materials by end-June and technical sectoral meetings in July to refine methodologies and proposed measures. To prepare Chapter II, sectoral experts carried out detailed data collection, institutional mapping, methodological assessments, and scenario development. For forestry and land use, experts analyzed forest inventory reports, land-use statistics, and carbon-stock dynamics, developed methodologies for calculating additional removals, and prepared projections under multiple scenarios. In the waste sector, specialists assessed achievement of NDC indicators, collected data from municipalities, evaluated regulatory and infrastructure measures, and modeled future emissions using IPCC, SWEET, and SWM-GHG tools. Industrial processes, agriculture, energy, and transport experts performed similar work—reviewing sectoral data, assessing indicator achievement, analyzing mitigation measures, and preparing long-term projections using macroeconomic and demographic assumptions and tools such as GACMO and Excel-based projection models. These collective analytical efforts formed the technical basis of Chapter II and ensured that NDC progress tracking aligns with ETF requirements. Additionally, sectoral consultations were held on 7–8 July 2025 across seven sectors to review and validate draft materials for Chapters I and II of BTR1. Participants confirmed calculation accuracy, refined methodological approaches, and validated sectoral inputs for the greenhouse gas inventory and NDC progress assessment. The consultations resulted in consolidated data, harmonized methodologies and agreement on key BTR1 provisions, enabling finalization of the report for submission to the UNFCCC.
	1.2.2:	A section providing country's NDC's overview, actions, policies and measures for the first report																		
	1.2.3:	Projections of GHG emissions and removals (time coverage, structure, NDC indicators, methodologies) for the first report																	<20% completed	
	1.2.4:	NDC tracking report for the first report																		
	1.2.5	Updated national circumstances and institutional arrangements section related to NDC tracking for the second report																		
	1.2.6	Updated section providing country's NDC's overview, actions, policies and measures for the second report																		

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			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	1.2.7	Updated projections of GHG emissions and removals (time coverage, structure, NDC indicators, methodologies) for the second report																		
	1.2.8	NDC tracking report for the second report																		

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			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
CH 3		**Information related to climate change impacts and adaptation under Article 7 of the Paris Agreement**																		
	1.3.1:	A section national circumstances, institutional arrangements and legal frameworks related to adaptation for the first report																	<20% completed	A team of experts including the international expert on adaptation and the national team of sectoral experts, prepared Chapter 3 on climate change impacts and adaptation in full alignment with the NDC3.0, the National Biodiversity Strategy and Action Plan (NBSAP) in the parts related to biodiversity and ecosystems, and the Concept for Achieving Carbon Neutrality. The team developed all required components under Article 7 of the Paris Agreement, including: (1) assessment of climate impacts, risks and vulnerabilities using national climate trend analysis and future climate projections (temperature and precipitation scenarios), (2) articulation of adaptation priorities, strategies, policies and plans across sectors such as health, agriculture, biodiversity, DRR, energy and climate-resilient cities, (3) documentation of existing institutional arrangements and legal frameworks for adaptation, and (4) evaluation of progress on adaptation measures, monitoring and evaluation systems, and national approaches to addressing loss and damage. The chapter compiles national climate data, sector-specific vulnerability assessments, and adaptation plans developed with support from international partners (including sectoral and oblast-level adaptation plans for 2025–2029). It also summarizes current institutional mechanisms involving Ministry of Natural Resources Environment and Technical Supervision, Hydromet, disaster-risk authorities, and local governments, and identifies barriers, gaps, and financing needs. The team integrated good practices, cooperation examples, and lessons learned from national DRR systems and methodologies for loss and damage assessment and emphasizes the need for further improvement of those. The resulting chapter provides a coherent basis for national adaptation reporting under the ETF and establishes the foundation for future reporting cycles and the upcoming National Communication.
	1.3.2:	vulnerabilities; adaptation priorities and barriers, adaptation strategies, policies, plans, goals and actions to integrate adaptation into national policies																		
	1.3.3:	implementation of adaptation actions; M&E of adaptation actions and processes; information related to averting, minimizing and addressing loss and damage associated with climate change impacts ; cooperation, good																		
	1.3.4:	Climate Change impacts and adaptation report for the first report																		
	1.3.5	Updated section on national circumstances, institutional arrangements and legal frameworks related to adaptation for the second report																		In progress
	1.3.6	Updated section on impacts, risks and vulnerabilities; adaptation priorities and barriers, adaptation strategies, policies, plans, goals																		In progress
	1.3.7	Updated section on progress on implementation of adaptation actions; M&E of adaptation actions and processes; information related to averting, minimizing and																		In progress
	1.3.8	Climate Change impacts and adaptation report for the second report																		In progress
CH 4		**Information on financial, technology development and transfer and capacity-building support needed and received under the Paris Agreement**																		

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			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	1.4.1:	A section on national circumstances, institutional arrangements and country-driven strategies for the first report																	<20% completed	An International Expert was hired to prepare the BTR chapter on support needed and received, who conducted an in-depth review of international reporting requirements, guided the structuring of the chapter, and validated methodological choices to ensure consistency with Paris Agreement Articles 9–11 and ETF MPGs. Using OECD, IATI, climate fund sources and national inputs, the expert and national team consolidated all financial flows for 2017–2024, assessed sectoral financing needs, and documented technology-transfer and capacity-building support, including for transparency-related activities. The expert prepared analytical tables, clarified definitions, recommended classification approaches, and reviewed the accuracy of tracking methodologies. A complete section on national circumstances and institutional arrangements was prepared based on contributions from sectoral experts and national institutions. The section captures socio-economic profiles, governance structures, legal frameworks, strategic documents, ministry mandates and coordination mechanisms that underpin transparency reporting. Data were reviewed for consistency with MPGs, and the international expert ensured alignment of institutional descriptions with reporting requirements for support tracking and transparency systems. Experts harmonized methodological assumptions, definitions, indicators, emission factors, and data sources across all sectors. The international expert contributed to the refinement of assumptions and coherence of methodological descriptions in areas related to support tracking, financial flows, and institutional reporting. The chapter documents the analytical basis of BTR1, including models, projection assumptions, uncertainty approaches and procedures for data reconciliation, ensuring full consistency with ETF guidance. The combined team of the international and national experts produced a complete chapter detailing financial needs by sector, international support received, technology-transfer initiatives and capacity-building support for MRV and transparency. The international expert reviewed all datasets, verified alignment with Paris Agreement requirements, recommended improvements to classification, documentation and traceability, and ensured integration of emerging national mechanisms (green taxonomy, green budget tagging, investment incentives). The chapter also identifies support mobilized for transparency-related systems and serves as the baseline for future BTR cycles.
	1.4.2:	A description of underlying assumptions, definitions and methodologies for the first report																		
	1.4.3:	Section on financial support, technology development and transfer, and capacity- building support needed and received, including for transparency-related activities; support eventually provided and mobilized for the first report																		
	1.4.4:	Report with other relevant information, including on gender and climate change, as well as supplemental NC chapters (research and systematic observation; and education, training and public awareness), if applicable, for the first report																		
	1.4.5	Updated section on national circumstances, institutional arrangements and country-driven strategies for the second report																		
	1.4.6	Updated description of underlying assumptions, definitions and methodologies for the second report																		

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	1.4.7	Updated section on financial support, technology development and transfer, and capacity-building support needed and received, including for transparency-related activities; support eventually provided and mobilized for the second report																		
	1.4.8	Report with other relevant information, including on gender and climate change as well as																		
CH 5		**Stakeholder engagement events, publication and submission of report**																		
	1.5.1:	Consultations and workshops (Inception, review and validation)																	<20% completed	Throughout 2025, more than 20 working meetings, consultations and expert missions were organized to prepare the First Biennial Transparency Report (BTR1). Two meetings of the Interagency Working Group were held: on 27 February 2025 (51 participants, 33 women and 18 men) to launch BTR1 and NDC3.0 preparation and agree on data, methodologies and roles; and on 11 June 2025 (45 participants, 27 women and 18 men) to discuss approaches for Chapter II on tracking NDC progress and sectoral projections. Sectoral consultations in April 2025 presented inventory methodologies and data gaps for 1990–2023 and reviewed climate finance and NDC indicators: Energy & Transport – 3 April (31 participants, 19 women and 13 men); IPPU & Waste – 7 April (29 participants, 12 women and 17 men); Agriculture, Forestry and Climate Finance – 8 April. The sessions aligned data, methodologies and emission-reduction measures for BTR1 and NDC3.0. Second mission of the NID international expert on 23–27 June 2025 strengthened the technical review process through data quality control, verification of the National Greenhouse Gas Inventory, and the provision of final recommendations for the upcoming BTR2 cycle, ensuring consistency and improved methodological rigor. A second round of sectoral consultations in July 2025 reviewed draft materials for Chapter I (GHG Inventory 2021–2022) and Chapter II (NDC progress): Energy – 7 July (13 participants, 10 women and 3 men); Transport – 7 July (20 participants, 10 women and 10 men); Waste – 7 July (19 participants, 9 women and 10 men); IPPU – 7 July (18 participants, 10 women and 8 men); Climate Finance – 8 July (31 participants, 19 women and 13 men); Agriculture – 8 July (14 participants, 8 women and 6 men); Forestry – 8 July (14 participants, 8 women and 6 men). These consultations validated datasets, methodologies and key provisions of BTR1. A series of focus meetings in August 2025 further refined sectoral measures and calculation parameters: Transport – 27 August (16 participants, 7 women and 9 men); IPPU & Agriculture – 28 August (19 participants, 6 women and 13 men); Energy – 28 August (14 participants, 10 women and 4 men); Forestry – 29 August (14 participants, 8 women and 6 men); Waste – 29 August (14 participants, 8 women and 6 men).
	1.5.2:	Trainings and in-depth reviews of reports																		
	1.5.3:	Compilation, translation and executive summary of the first report																		
	1.5.4:	Compilation, translation and executive summary of the second report																		Expected in June 2025.

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	1.5.5	Publication and Dissemination of the first report																		A verification round table on 8 August 2025 (32 participants, 12 women and 20 men) presented and reviewed the full BTR1 draft ahead of submission. The final presentation took place on 7 October 2025 (52 participants, 32 women and 20 men), where the completed BTR1 was shared with stakeholders. In parallel, the National Greenhouse Gas Inventory for 1990–2023 was finalized and submitted to the UNFCCC. https://unfccc.int/documents/652844 (BTR1 in Russian and English) https://unfccc.int/documents/652880 (NID in Russian and English)
	1.5.6	Publication and Dissemination of the second report																		Expected in June 2025.
CH1		**2.1 Stocktaking Report & Proposal Development**																		
	2.1.1	Stocktaking report for the preparation of project proposal for subsequent BTRs/NCs																		
	2,1	**Project Management Cost**																		
		010 - Staff & Personnel																		To ensure the effective implementation of the project and the achievement of its intended results, all required staff and personnel have been hired, and all necessary supplies, commodities, and materials have been procured and provided.
		120 - Contract Services (Audit)																		
		125 - Operating & Other Costs																		
		130 - Supplies, Commodities & Materials																		
		135 - Equipment, Vehicles & Furniture																		
		160 - Travel																		

Name of Project Manager: Baktygul Ysabekova	**Signature:** DocuSigned by: Baktygul Ysabekova	
Name of Project Manager Supervisor: Lira Zholdubaeva	**Signature:** DocuSigned by: Lira Zholdubaeva	